

POSTGRADUATE DIPLOMA IN EDUCATION MANAGEMENT AND LEADERSHIP

Overview:

The Postgraduate Diploma in Education Management and Leadership is offered by the NWU Faculty of Education. The Qualification is on NQF level 8. The purpose of the qualification is to equip the student with a high level of theoretical engagement and intellectual independence regarding relevant aspects of Management and Leadership in Education. The curriculum includes modules that provide for the broadening and deepening of the student's expertise in the practice and pedagogy of Management and Leadership, thus developing the ability to become an academic leader and expert in the field of Management and Leadership in Education. The curriculum content focuses on deepening the student's content knowledge of practical skill in the areas of Education Management (EM), Education Law (EL) and Comparative Education (CE), as well as exploring research theory in the field of Education Management and Leadership. The primary purpose of the qualification is to undertake advanced reflection on the participants' own practice and to enhance the professional development of students by means of a systematic survey of current thinking in Education Management and Leadership to strengthen and deepen students' knowledge of education systems as leaders and managers in other educational contexts. The research theory module aims to equip students with the theoretical grounding for research within their practice and for further study. However, this diploma does not include a supervised research project.

General Information:

The Postgraduate Diploma in Education Management and Leadership is offered through the Distance Education mode of delivery. It is not offered through contact or part time modes of delivery. Interactive white board sessions are offered at various distance centres and examinations are also written at different centres. Take note of the following general information:

- This programme is offered online, making use of the eFundi e-learning platform.
- Students must have access to daily, reliable internet to be able to successfully engage, communicate and complete this programme.
- Language of tuition is in English although students may submit assignments in English or Afrikaans. Exam papers may also be completed in English or Afrikaans.
- The minimum duration of the programme is two years and the maximum duration 4 years after which a student's studies may be terminated.
- Ms Debbie Meyer is the contact person wrt applications and registrations (via email only – Debbie.meyer@nwu.ac.za).
- Students should call the e-Fundi call centre for e-Fundi queries on 018 285 2295 or eFundi-PC@nwu.ac.za
- Your student number and a clear indication that you are a distance student must be indicated on all correspondence.
- Students have a first and second examination opportunity. The second opportunity must be utilised during the next examination period. See A-Rules.
- A valid participation mark gives the student access to two examination opportunities, after which a student must generate a new participation mark by re-registering for the module. See A-Rules and Faculty Rules.

- It is the student's responsibility to purchase their own prescribed material. Study material lists will be made available to students. It is the student's own responsibility to order and pay for study material through any provider of academic books. For study material related inquiries please use the following email: UODL-studymaterial@nwu.ac.za
- Study MOD's (Module Overview Document) will be available on e-Fundi.

DIGITAL/ELECTRONIC ASSISTANCE

E-Fundi (student portal for tutorial letters, assignments, recordings, etc)

eFundi is the electronic learning platform where individual module sites are created and all academic information is uploaded, including assignments, important dates, additional reading material, assignment feedback, participation and examination marks, etc. All registered students have access to eFundi. When you sign up to use eFundi, your username is your student number. For the first time you will need to use your RSA ID/passport number as your password. After you have submitted your assignment on eFundi, you will receive a notification via e-mail. As soon as students are registered, they should automatically have access to all the eFundi module sites. If you struggle with access to eFundi, please encourage them to contact the UODL Call Centre at 018 285 5900 or send an e-mail to DistancePotch@nwu.ac.za

Please watch the following videos as an introduction to eFundi: <http://youtu.be/8k6dvp6fZ5w> and <http://youtu.be/WyZiFFSYWJg>

Application & Admission

Students can only apply online via the NWU website.

Note: Select the distance mode of delivery and the code is 4DF D01

Admission requirements

Admission to this qualification takes place according to the A-Rule 1.5 of the university. In particular, the following admission requirements are valid for the PGDip:

- a) a recognised BEd, or
- b) a recognised B-degree + PGCE qualification (NQF Level 7).
- c) a four-year professional teaching qualification(s) as well as a 120 credit Level 7 Advanced Diploma
- d) Aggregate of 60%+ in previous qualification.

Assessment

Assessment is module specific and will be communicated via the eFundi module site. Assessments usually include two or more module assignments that contributes to the participation mark of the student. a) All assignments must be submitted electronically via e-Fundi. In instances where a portfolio is it totals 100% of the module mark. A minimum participation mark of 40% allows the student to participate in the exam. Students need a subminimum of 40% in the exam. To pass a module the student needs a 50% module mark (participation + exam). A participation mark is valid for two consecutive exam opportunities.

Programme outlay

Postgraduate Diploma in Education Management and Leadership (Programme code: 4DF D01)

Module code	Descriptive name	Credits
PGER 511	Education Research Theory	16
PGML511	Lead and develop people in education	24
PGML512	Education law and leadership in practice	12
PGML513	Education financial management and governance	12
PGML514	Education law, leadership and fundamental rights	12
PGML521	Leading organisational change in Education	12
PGML522	Education leadership in international context	12
PGML523	Leading teaching and learning	12
PGML524	Education leadership: Education system and societal contexts	12

Year 1 (year)		Year 2 (year)	
First semester		First semester	
Module code	Cr	Module code	Cr
PGML571 (*1)	12	PGML513	12
PGML512	12	PGML514	12
		PGER511	16
Total 1st semester	24	Total 1st semester	40
Year 1 (year)		Year 2 (year)	
Second semester Choose 3 electives		Second semester	
Module code	Cr	Module code	Cr
PGML571 (*1)	12	PGML523	12
PGML521	12	PGML524	12
PGML522	12		

Programme Outcomes

After the successful completion of this programme, the student must be able to demonstrate:

- an integrated knowledge of and engagement with multiple sources of knowledge in education and critical understanding and application of leadership and management theories and techniques relevant to Education Leadership and Management, Education Law and Education Systems;
- the ability to understand the complexities and uncertainties in education, and select, apply and critically interrogate multiple sources of knowledge, judge the effectiveness of a range of relevant skills, techniques and procedures appropriate to effective and efficient Education Management and Leadership;

- an advanced ability to effectively implement and apply management and leadership theories, skills and techniques, with a view to improve the quality of education at all levels;
- the ability to use a range of specialised skills to identify, analyse, critically reflect on and effectively solve complex issues and challenges related to Education Leadership and Management, Education Law and Education Systems, to systematically draw on the body of knowledge and methods to apply practice driven solutions;
- the ability to identify and address ethical issues based on critical reflection within different cultural and social contexts and professional environments for Education Management and Leadership, and to become agents of change;
- the ability to apply specialised knowledge and/or professional skills (specify for module context) in the workplace environment;
- the ability to communicate effectively in a variety of formats (written, visual and electronic) with diverse education audiences and for various purposes within Education Leadership and Management;
- the ability to position own knowledge and understanding within the context of broader societal trends and developments, for example Education Leadership and Management, Education Law and Education Systems;
- the ability to articulate a clear vision and goals, and to motivate others to achieve them and to be self-directed and lifelong learners, who are able to work independently, utilise resources effectively, and exercise initiative; furthermore, to show tolerance for ambiguity, and the courage and confidence to act in uncertain situations; and
- an understanding of their social, civic and environmental responsibilities within the context of education, and commitment to social justice, democracy, human rights and the integrity of the environment, manifested in conduct that respects and upholds the rights of individuals, groups, and communities.

Prescribed books


As the programme is offered for the first time in 2021, only the 1st year, 1st semester book lists are available. Other book lists will be made available in the 1st semester 2021.

Module	Textbook	ISBN Number
PGLM 571	An educator's guide to school management-leadership skills. Van Deventer, I. (Ed.). 2016 Van Schaik	9780627033735
	Human resources management in public schools: a practical guide. Deacon, Jaco. JUTA 2020	9781485133629
PGML 512	Aspects of Education Law 5th Ed. Oosthuizen, IJ & Smit MH. Van Schaik 2020	970627037665
	Statutes for Education Law. Oosthuizen, IJ 2019 Festina Lente	9780017768209
	School Governance - Common issues and how to deal with them. Deacon, J. JUTA 2015	9781485108474

Contact Details:

UNIT FOR OPEN DISTANCE LEARNING (UODL)

UODL academic manager, Faculty of Education

	<p>Dr Susan Greying</p> <p>UODL Academic Manager in the Faculty of Education</p> <p>Contact details: +27 18 299 4542 B11 - G57 12422150@nwu.ac.za</p>
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UODL administrative staff members

SECTION	TELEPHONE
CALL CENTRE: <i>(Student enquiries)</i>	+27 18 285 5900
email	DistancePotch@nwu.ac.za
Email: Subject line: PGDip_Surname_Student number_Request/Matter	

UODL contact information

Link: <http://distance.nwu.ac.za/>

Faculty of Education: <http://distance.nwu.ac.za/Education>

Website: <http://distance.nwu.ac.za/>

Contact details: <http://distance.nwu.ac.za/contact-us-general-information>

E-mail: DistancePotch@nwu.ac.za

Subject line: PGDip Surname_Student number_Request/Matter

List of PGDip NQF 8 lecturers: Distance MoD

PGDip Programme Leader				
Dr CP van der Vyver	+27 18 299 4587		B11 G61	13267876@nwu.ac.za



(Please note that this list is subject to change)

PGDip in Education Management and Leadership

Subject Group: Curriculum Studies, Philosophy, Research Methodology				
Name	Phone number	Module	Office	Email address
Dr CP van der Vyver, CP	+27 18 299 4587	PGER 511	B11 G61	13267876@nwu.ac.za

Subject Group: Educational Management and Leadership				
Name	Phone number	Module	Office	Email address
Dr Arrie van Wyk,	+27 18 299 4584	PGML521	B11:G53	Arrie.VanWyk@nwu.ac.za
Me Anitha Jansen van Vuuren	+27 18 299 4598	PGML571	B11:G46	12575410@nwu.ac.za
Dr Tshepo Tapala	+27 18 2852084	PGML523	B11:	Tshepo.Tapala@nwu.ac.za
Dr Branwen Callens	+27 18 2994754	PGML513	C6:211	Branwen.Challens@nwu.ac.za
Subject Group: Comparative Education				
Prof Charl Wolhuter	+27 18 299 1881	PGML522 PGML524	B10:G33	11819898@nwu.ac.za
Subject Group: Education Law				
Prof Marius Smit	+27 18 2994325	PGML512	B10:	Marius.Smit@nwu.ac.za
Dr Annamagriet de Wet	+27 18 2994596	PGML514	B11:	10862846@nwu.ac.za

Fees

For any information about study fees please contact

PC-studyfees@nwu.ac.za or (018) 299 2667/ 2668/ 2669/ 2670/ 2671/2672/ 2673